

2023 Burlington Food Bank AGM

Message from the Board Chair on March 23, 2023

With the concerns associated with the spread of Covid-19 somewhat behind us, society is now dealing with the struggles associated with the aftermath.

- Inflation is a top concern as families are dealing with a number of different types of inflation Cost-push inflation, Skrinkflation, Skimpflation, and True Inflation, for example. All reducing the stretch of their take-home pay.
- The increased cost of affordable housing. In Burlington, the cost to rent in March jumped 18% over the same time period last year and now sits at an average of \$2,180 per month.
- And the lack of access to permanent health care.

If we look at the average cost of living in Burlington, which is currently sitting at just under \$3,100 a month, for a single person earning a minimum wage of \$15.50 per hour, (and trying to stay positive and assume that they have full employment), working 40 hours per week, they will bring home \$2,308 a month. That means each month, they will run into a deficit of \$788. By the end of the year, they will be in debt of just under \$10,000.

This is why we exist. Food insecurity is right here in our own backyard. And if you look around at your own surroundings, it wouldn't be hard for you to see. Unfortunately, the trends we have seen over the past three years are expected to continue. In 2022, we served 20,420 individuals while in 2021 we served 17,517 individuals. 32% of our clients, during 2022, had not used our Food Bank at any previous time.

It is through the efforts of our staff, volunteers, member agencies, partners, and our board of directors that we have been successful in staying strong in our efforts to ensure that every citizen of Burlington who needs healthy, nutritious food is able to access in a dignified experience. This is our Mission.

Through this team, Burlington residents accessed over 640,000 pounds of food directly from the Burlington Food Bank in 2022.

Unfortunately, this isn't enough. In Burlington, through us and our partners in the Food Insecurity space, we are only reaching about 20-25% of those that are food insecure in our city. It may be pride, stigma or a misunderstanding of the foods offered by agencies like ourselves which are keeping them from reaching out for this valuable assistance being offered. This is why we remain steadfast in meeting our business goals and objectives as set out in our 2022 & 2023 Strategic Plan.

Our 2022-2023 Strategic Plan

We are pleased to announce that we are on course for meeting all our goals and objectives. The Burlington Food Bank's leadership had developed a two-year Strategic Plan to ensure that we will be able to continue with our Mission and Values all the while identifying opportunities for us to do more, do better, and remain flexible to change and adapt. Here is the updated plan.

The Hunger Report

“Feeding Our Neighbours” is the 2022 version of Burlington Food Bank’s Hunger Report. Through this report, we have been able to reflect on the service we provide to our hungry neighbours and the fact that hunger is hitting our community for many different reasons. We are also able to see that the struggles our community faces have reached segments of our population that it never has before, or at least not at the rates that we saw in the past.

The Halton HUB

A leader in the community, The Burlington Food Bank announced our plans on January 30th, 2023, for the opening of a Halton Food Distribution Centre. Last year, through this report we announced our move to the development of the “HUB Concept” as it was always our belief that through our organization and working together with like agencies within the Municipalities of Halton Region, we would all be in a better position to service our own communities with greater access, storage, and means to distribute food throughout each community to increase access for those in need.

With the support of the Halton Region, we look forward to what should be the most significant impact on the Food Security sector that we have seen since food banks became a necessity for our residents. No longer working only for those that access the Burlington Food Bank directly, we anticipate that we will be able to support and have a concerted effort together to assist agencies in feeding their local residents. After researching other Regional Food Banks in other communities such as Mississauga, North York and Waterloo, we recognize opportunities to increase efficiencies in our network and more importantly improved access to quality food for those who find it difficult to provide food for themselves and/or their families.

Our donors have allowed us to have a much larger vision. A vision to support each other in feeding our Burlington residents. And now we can provide the same opportunities for the rest of the Halton Region. Scheduled to move into our new space on October 1st, 2023 we will begin the process of onboarding agencies later this year to expand the food, tools and processes to our network affiliates to best assist them in their goals, and to serve their clients to the best of their abilities.

The outlook for this Distribution Centre is that we will be able to maximize donations by increasing the capacity to receive much larger donations from corporate partners whom we have been unable to accept due to our lack of warehouse capacity throughout the region. We will also aim to provide improved technology to allow the network to be able to order and receive the food they need when they need it.

Growth of the Burlington Food Bank

We continue to build our team, with individuals who hold our clients and volunteers as the utmost priority. Ensuring that the individuals we bring on, hold our values as an inherent belief system of their own so that we can maintain a strong culture within the BFB. We will be expanding our volunteer team when we open our new space and will be engaging with larger groups of volunteers from local businesses and service organizations.

Branding and Imaging in the Community

The Burlington Food Bank has become synonymous within our community for the dignity we provide and the devoted care we share with those that reach out to us for assistance. We continue to strive to be the best in our sector at providing the freshest, highest-quality nutritious food to our clients. We are also proud to be members of both Feed Ontario and Food Banks Canada, which hold us to the highest standards of practice in the food bank sector both provincially and nationally and we ensure that these principles are held here locally.

Giving Thanks

We have continued supporting our community with the assistance of organizations and private donors. We would like to thank a few of our donors publicly here for your generosity, kindness and continued abiding support.

Aldershot Lions Club	Freshco on Brant St
Boehringer Ingelheim (Canada) Ltd	Gift of Giving Back
Britton Smith Foundation	Ladies of the Round Table
Burlington Oldtimers Hockey Club	Megaloid Laboratories
Burlington Oldtimers Slo-Pitch League	Neelands Group Limited
Burlington Community Foundation	Nicholson and Cates
First Ontario Credit Union	Port Nelson Church
Fortinos on New Street	Precision Record Pressing Inc.
Fortinos on Appleby	The Rotary Clubs of Burlington
Fortinos on Upper Middle	Tim Hortons
Fortinos on Plains Road	Walmart

As always, a final thanks to each of our volunteers who continue to support us each week helping us reach our clients. Without you, we would not have been able to collect, sort, and distribute to those in need.

Once again, it has been an honour to serve our community. On behalf of the Board and our team, we remain devoted to supporting you.

Sincerely,

Maria Nancy Thornton — Board Chair,
Burlington Food Bank

BURLINGTON FOOD BANK

December 31, 2022

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STEVENSON LEHOCKI LLP

CHARTERED PROFESSIONAL ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT

To the Members of
BURLINGTON FOOD BANK

Qualified Opinion

We have audited the financial statements of **BURLINGTON FOOD BANK** (the Entity), which comprises the balance sheet as at December 31, 2022 and the statements of operations, changes in net assets, and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of **BURLINGTON FOOD BANK** as at December 31, 2022, and the results of its operations, its changes in net assets, and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Entity derives revenue from fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Entity. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses, and cash flows from operations for the year ended December 31, 2022, current assets as at December 31, 2022, and net assets at December 31, 2022. Our audit opinion on the financial statements for the year ended December 31, 2022 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

INDEPENDENT AUDITOR'S REPORT cont'd

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure, and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Burlington, Ontario
July 19, 2023

Stevenson Lehocki LLP
Chartered Professional Accountants
Licensed Public Accountants

BURLINGTON FOOD BANK

BALANCE SHEET

As at **December 31**

See accompanying notes

	2022	2021
ASSETS		
Current assets		
Cash - unrestricted <i>[Note 2]</i>	\$ 570,289	\$ 512,310
Savings account - unrestricted	15,750	15,615
Investment - GICS - unrestricted	207,561	304,940
Miscellaneous receivable	91,951	105,482
HST rebates recoverable	23,058	11,073
Prepaid expense	67,296	52,221
	975,905	1,001,641
Investments - Restricted Funds <i>[Note 4]</i>	2,901,975	2,048,240
Property and Equipment <i>[Schedule A]</i>	57,286	0
	\$ 3,935,166	\$ 3,049,881
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable and accrued liabilities	\$ 5,939	\$ 10,181
Visa payable	1,519	5,945
	7,458	16,126
NET ASSETS <i>[Page 4]</i>		
Internally restricted	2,901,975	2,048,240
Unrestricted	1,025,733	985,515
	3,927,708	3,033,755
	\$ 3,935,166	\$ 3,049,881

On behalf of the Board:

Director: 

Director: 

BURLINGTON FOOD BANK

STATEMENT OF CHANGES IN NET ASSETS

Year ended December 31	See accompanying notes			
	Internally Restricted (Note 3)	Unrestricted	2022	2021
Net assets, beginning	\$ 2,048,240	\$ 985,515	\$ 3,033,755	\$ 2,180,765
Excess of revenues over expenses [Page 5]	0	893,953	893,953	852,990
Appropriations (from) unrestricted funds to restricted funds [Note 3]	853,735	(853,735)	0	0
Net assets, ending	\$ 2,901,975	\$ 1,025,733	\$ 3,927,708	\$ 3,033,755

BURLINGTON FOOD BANK

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STATEMENT OF OPERATIONS

Year ended December 31	See accompanying notes	
	2022	2021
REVENUE		
Donations tax received	\$ 1,057,019	\$ 987,851
Contributions and other income	378,768	322,891
Halton Food Connect Program funding <i>[Note 5]</i>	153,875	0
Fundraising	89,733	106,168
Government grant revenue <i>[Note 6]</i>	13,320	14,253
Interest on GICs - all funds	20,107	6,541
	1,712,822	1,437,704
EXPENSES		
Advertising and promotion	3,385	1,893
Amortization	11,873	0
Bank charges and interest	20,532	20,754
Food purchases	303,371	199,730
Insurance	6,594	2,196
Office salaries and benefits	299,790	198,645
Office supplies	22,825	17,401
Outreach programs	10,985	30,267
Professional fees	6,691	6,652
Rent and storage	56,506	56,255
Repairs and maintenance	1,827	4,306
Telephone	5,243	3,304
Training and development	2,854	3,033
Vehicle expense	19,675	7,819
Volunteer recognition	9,483	3,315
Waste removal and pest control	540	596
Website design and other technical services	36,695	28,548
	818,869	584,714
Excess of revenue over expenses for the year	\$ 893,953	\$ 852,990

BURLINGTON FOOD BANK

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CASH FLOW STATEMENT

Year ended December 31 See accompanying notes

2022 2021

CASH FROM (TO) OPERATIONS

Contributions and other income, fundraising, and receipted tax donations	\$ 1,525,520	\$ 1,416,910
Grant revenue	13,320	14,253
Interest - all GICS	20,107	6,541
Halton Food Connect program	153,875	0
Paid for supplies	(210,834)	(109,610)
Wages and benefits	(299,790)	(198,645)
Rent	(52,840)	(56,255)
Food	(303,371)	(199,730)
Outreach programs and fundraising expense	(10,985)	(30,267)
Donation processing, merchant fees and bank service charges	(20,532)	(20,754)

Changes in cash and equivalents during the year **814,470** **822,443**

Cash and equivalents, beginning 2,881,105 2,058,662

Cash and equivalents, ending **\$ 3,695,575** **\$ 2,881,105**

Represented by:

Cash [Note 2]	\$ 804,029	\$ 558,175
Savings account	15,750	15,615
Investments - Unrestricted Funds	207,561	304,940
Investments - Restricted Funds	2,668,235	2,002,375
	\$ 3,695,575	\$ 2,881,105

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2022

PURPOSE OF ORGANIZATION

Burlington Food Bank is an Ontario Corporation without share capital which came into existence July 14, 1992. It is a registered Charity and is not subject to income tax pursuant to section 149(1) of the Income Tax Act. This not-for-profit organization operates a Food Bank located in Burlington, Ontario to provide emergency food to needy persons in the community. The organization is managed and administered by a Board of Directors with the Chair of the Board responsible for the general governance of the organization. A salaried Executive Director is responsible for the management of the food distribution centre and warehouse with the assistance of salaried staff members and volunteers.

The organization has net assets in externally restricted funds and internally restricted funds. The organization has unrestricted net assets (page 3) which is the accumulated annual surpluses over deficits since incorporation.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

(a) Financial Instruments

Measurement of financial instruments

The organization initially measured its financial assets and liabilities at fair value. The organization subsequently measures all of its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash and investment - guaranteed investment certificates.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income. There has been no impairment recognized in the current year or prior year.

Transaction costs

The organization recognizes its transaction costs in net income in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

Risk exposure

It is management's opinion that it is not exposed to any significant currency, interest or other risks on its financial instruments.

There has been no significant change in risk exposure from the prior year.

(b) Inventories

Inventories are measured at the lower of actual cost and current replacement cost. Inventories of donated food are valued at zero (organization's policy for contributions of materials and services). At the December 31 fiscal year end, purchased perishable food inventory is minimal.

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2022**(c) Property and Equipment**

The organization, in accordance with Canadian accounting standards for not-for-profit organizations, has adopted the policy of capitalizing tangible assets starting with the 2021 fiscal year. Items under \$1,000 are considered minor and expensed when purchased. Prior to 2021, the organization followed the policy of expensing all property and equipment in the year of purchase.

(d) Revenue Recognition

The organization follows the deferral method of accounting for contributions. Restricted contributions and grants are recognized as revenue in the year which the related expenditures are incurred.

Unrestricted contributions and other sources of revenue, such as interest income, are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Government assistance received from programs that relate to current operating expenditures are recorded in the statement of operations. Government assistance related to the purchase of capital assets is recorded as income in the statement of operations which is the using the same basis that the related capital assets are being expensed.

Grants from the endowment fund at the Burlington Community Foundation are recognized as revenue when received.

(e) Contributions of Materials and Services

The organization receives donations of food, materials and volunteer services. The value of these materials and services are not reflected in the statement of operations.

(f) Harmonized Sales Tax

As a registered charity, a prorated portion of the HST paid on eligible expenses can be recovered in the form of a rebate. The non-recoverable portion is charged to expense accounts.

(g) Use of Estimates

The preparation of these financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. All estimates are reviewed periodically and adjustments are made to the statement of operations as appropriate in the year they become known.

(h) Cash and Cash Equivalents

The organization's policy is to disclose bank balances under cash and cash equivalents, including short term investments with a maturity period of less than one year from the date of acquisition. Only unrestricted investments in GIC's meet this policy as they can be converted to cash in a short period of time.

BURLINGTON FOOD BANK

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2022

2. CASH - UNRESTRICTED	2022	2021
Cash	\$ 804,029	\$ 558,175
Outstanding transfers to restricted funds	(233,740)	(45,865)
	\$ 570,289	\$ 512,310

In fiscal 2020, the Board of Directors created new internally restricted funds by a resolution. The separate restricted investments are to be designated when existing investments mature. The above amount reflects the amount of the unrestricted bank balance that will be added to the restricted investments to create the amount of total appropriations to restricted funds per the Board resolution.

3. INTERNALLY RESTRICTED NET ASSETS

The Board of Directors have made the following commitments against the operating net assets:

	Fresh Food Fund	Contingency Fund	Emergency Fund	Hub Fund	Stability Fund	2022 Total
Net assets, beginning of year	\$ 45,865	\$ 552,375	\$ 400,000	\$ 1,050,000	\$ 0	\$ 2,048,240
Appropriation from (to)						
Unrestricted net assets	187,875	411,895	3,965	(100,000)	350,000	853,735
Net assets, end of year	\$ 233,740	\$ 964,270	\$ 403,965	\$ 950,000	\$ 350,000	\$ 2,901,975

The following are descriptions of the internally restricted net asset funds created by Board resolution:

Fresh Food Fund

The Fresh Food Fund of \$233,740 consists of donations designated by donors for the purchase of food and are allocated to the Fresh Food Fund. For 2021, the amount in the Fresh Food Fund was \$45,865. Additional monies may be transferred to this fund from time to time by the Board of Directors.

Contingency Fund

The Contingency Fund balance at fiscal year end of \$964,270 including reinvested interest is an internally restricted fund that reflects amounts that are designated by the Board of Directors for special purposes or unforeseen circumstances. Amounts are to be transferred to unrestricted funds as necessary. The Contingency Fund was created in order to manage the Food Bank's risk for future operations and to ensure continuity of operations due to unprecedented changes in the environment allowing for continuity of operations. In 2018, the Board of Directors allocated \$200,000 to be held in GICs to establish the new Contingency Fund. In 2020, the Board of Directors allocated an additional \$250,000 and in fiscal 2021 added an additional 93,705. The total amount represents payment of all projected expenses for one year.

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2022

3. INTERNALLY RESTRICTED NET ASSETS (continued)

Emergency Fund (formerly known as Pandemic Fund)

The Emergency Fund of \$403,965 is an internally restricted fund that reflects the amount designated by the Board of Directors for alleviating the effect of the current economic downturn associated to unforeseen circumstances (example COVID-19). Funds are transferred to the Emergency Fund as per board approval. Uses of the Emergency Fund will be restricted to cover increase costs in food, cleaning, and other operating costs required to serve increased number of clients, while maintaining increased infection prevention and control standards. In 2020, the Board of Directors allocated \$200,000 to be held in a GIC to establish the new Pandemic Fund (now referred to as the Emergency Fund) and in 2021, another \$200,000 was allocated to the fund as approved by the Board of Directors. On an annual basis, the fund is reviewed for further requirements. If deemed unnecessary in the future, the amounts are to be transferred to the Contingency Fund or considered for other uses that are community driven.

Hub Fund

The Hub Fund of \$950,000 is an internally restricted fund that reflects amounts that are designated by the Board of Directors for the implementation of a new food distribution system. In fiscal 2020 the fund was created with \$600,000 and \$450,000 was added in fiscal 2021. The amount was reduce by \$100,000 in fiscal 2022. The amount represents the costs allocated to the Food Bank under preliminary cost projections for 2023. Additional monies may be transferred to this fund from time to time by the Board of Directors as approved by the Board of Directors.

Stability Fund

The Stability Fund of \$350,000 is an internally restricted fund that reflects amounts that are designated by the Board of Directors for the provision of food purchases due to increasing demand. The fund was created in fiscal 2022. The amount represents the costs allocated to the Food Bank under preliminary cost projections for 2023. Additional monies may be transferred to this fund from time to time by the Board of Directors as approved by the Board of Directors.

4. INVESTMENTS - RESTRICTED FUNDS - at cost	2022	2021
INTERNALLY RESTRICTED FUND INVESTMENTS:		
Fresh Food Fund		
Outstanding transfers from Cash Unrestricted [Note 2]	\$ 233,740	\$ 45,865
Contingency Fund		
Term deposits including interest reinvested	964,270	552,375
Emergency Fund (formerly Pandemic Fund)		
Term deposit including interest reinvested	403,965	400,000
Hub Fund		
Term deposit	950,000	1,050,000
Stability Fund		
Term deposit	350,000	0
Total Internally Restricted Fund Investment	\$ 2,901,975	\$ 2,048,240

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2022**5. HALTON FOOD CONNECT PROGRAM FUNDING**

The organization received funding from the Halton Food Connect project that is a joint project with Kerr Street Mission in Oakville and Halton Food for Life. The project is completely funded by Halton Region and purpose is to address food security for Ontario Works clients within the Region of Halton. Eligible clients receive a healthy food box delivered to their homes. The food box would typically include produce and frozen protein for the individual and for eligible members of their family within the household. Halton Region verifies eligibility each month for each recipient and route maps are provided for the paid drivers to deliver the boxes that have been requested through an online portal.

6. GOVERNMENT GRANT REVENUE

In fiscal 2022, the organization received grants totalling \$7,350 from the Canada Summer Jobs program to hire a summer student. The organization received \$5,970 in fiscal 2022 which represents the final portion of revenue received under the Canada Emergency Wage Subsidy program.

In fiscal 2021, the organization received grants totalling \$8,550 from the Canada Summer Jobs program to hire a summer student and the organization received payments totalling \$5,703 from the Canada Emergency Wage Subsidy program.

In fiscal 2019, the organization received a grant totalling \$12,063 to purchase a walk-in freezer. On April 4, 2017 the organization received \$5,000 from the Ontario Association of Food Banks in partnership with Sysco to be specifically spent on qualifying expenditures per the agreement for the Sysco Community Garden Program "Feeding Fresh". At fiscal year end 2017, \$767 has been recognized in grant revenue. The remaining amount of \$4,233 was recorded on the balance sheet as deferred government grant revenue. During fiscal 2018 the grant income was recognized as revenue as the remaining proceeds of \$4,233 were spent on qualifying expenditures. An additional \$5,000 was provided by the City of Burlington and \$1,000 was provided by the Burlington Community Foundation.

On June 19, 2017 the organization entered into an agreement with the Regional Municipality of Halton to receive funds from the Halton Region Community Investment Fund, Category Three Program. The Category Three Program provides funding that increases access to food and enhance the ability of food security programs to respond to the needs of Halton residents. The organization presented a proposal to undertake a "Project" and was awarded the amount of \$50,000. The funds were used towards the purchase of capital equipment which was a new food delivery truck. The organization shall preserve the capital equipment for a period of three years and shall not dispose of or transfer any Capital Equipment unless the Region authorizes its disposition. The three year period ends in the year 2020.

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2022

7. BURLINGTON COMMUNITY FOUNDATION - ENDOWMENT FUND

The organization established an Endowment Fund within The Burlington Community Foundation. The fund was established to provide an ongoing source of revenue to support and enhance services, in particular food security but excluding operational and/or fundraising costs. The fund is managed by the Burlington Community Foundation. Any income earned on the endowment fund after fees charged by the manager can be granted to the organization to cover non-operational and non-fundraising costs.

In fiscal 2022, the endowment fund had capital additions of \$1,468, had an investment loss of \$419, paid management fees of \$144, paid grants to the organization of \$NIL, and had a total fund balance at December 31 of \$11,966. In fiscal 2021, the endowment fund had capital additions of \$1,152, earned investment income of \$1,075, paid management fees of \$154, paid grants to the organization of \$NIL, and had a total fund balance at December 31 of \$11,071. In fiscal 2020, the endowment fund had capital additions of \$3,185, earned investment income of \$552, paid management fees of \$38, paid grants to the organization of \$NIL, and had a total fund balance at December 31 of \$8,988.

8. CONTINGENCIES AND COMMITMENTS

On January 1, 2021, the organization committed to a lease for the premises at 1254 Plains Road for a 36 month period commencing January 1, 2021 with an option to renew for a further 36 month period. In addition, on June 10, 2020 the organization committed to a software contract with Blackbaud Inc. for a 36 month period commencing June 2020. The annual commitments, not including HST are:

2023	\$56,334
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In fiscal 2022, the organization made a deposit of \$52,230 for a rental premises located at 5280 Mainway in Burlington, Ontario that comprises of an area of approximately 12,911 square feet. At year end, the deposit is included in prepaid expenses as the the lease commences December 1, 2023 and provides for a fixturing period to access the premises for two months commencing October 1, 2023. The executed lease is a seven (7) year term with the annual basic rent committment for year one of \$200,120 and increases annually.

BURLINGTON FOOD BANK

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SCHEDULE OF PROPERTY AND EQUIPMENTYear ended **December 31**

See accompanying notes

Schedule A**PROPERTY AND EQUIPMENT**

	Asset Cost Jan. 1/22	Additions	Disposals	Asset Cost Dec. 31/22
Vehicle	\$ 0	57,167	0	\$ 57,167
Computer hardware	0	11,992	0	11,992
	\$ 0	69,159	0	\$ 69,159

ACCUMULATED AMORTIZATION

	% Rate	Accumulated Amortization Jan. 1/22	Adjustments	2022 Amortization	Accumulated Amortization Dec. 31/22
Vehicle	30	\$ 0	0	8,575	\$ 8,575
Computer hardware	55	0	0	3,298	3,298
		\$ 0	0	11,873	\$ 11,873

Net Book Value	\$ 0	\$ 57,286
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